

Laerskool Lorraine Primary School

-  Adres / Address: Meuselaan / Meuse Avenue, Lorraine, Port Elizabeth
-  Tel: (041) 367 - 1115  Faks / Fax: (041) 368 - 1812
-  E-pos / Email: info@lorraineschool.co.za



Dear Parents/Guardians

We are looking forward to welcoming your child to our Grade R class. We trust that he/she will experience a meaningful time with us and become part of our large, happy family.

We thought it would be good to give you as much information as we can to help you with your planning.

We would like to bring the following matters regarding 2025 to your attention.

1. We invite you and your child to come and meet his/her teacher on **Saturday, 16 November 2024 at 08:30**. There will be signs to guide you to the Grade R building. This is the perfect opportunity for your child to meet his/her teacher and where he/she can explore their classroom and playground. At 08:45 all parents/guardians must please meet in the hall to meet Mr Pienaar, the school Principal. Important information will be shared with you. After meeting Mr Pienaar, parents are invited to join their child in the Grade R area until 10:00.
2. School will start at 08:00 on Wednesday, 15 January 2025. Provisional term dates for 2025 are:

15 January – 28 March	08 April – 27 June
22 July – 03 October	13 October – 12 December

Amendments will be published on the school's Facebook page – Laerskool Lorraine Primary School. Please follow this page for updates on daily activities happening at our school.

3. School hours: 08:00 till 12:50 (**12:00 until Friday, 24 January**). Pupils must please be at school before 08:00 and fetched at 12:50 sharp. A responsible person must fetch pupils from the designated Gr. R area. If a different person must fetch a pupil, we must be informed about it in writing. **Please take note that the school closes at 12:45 on a Friday** for the Foundation Phase (including Gr. R).

There will be NO supervision for Gr. R pupils after 12:50 as the teachers have other responsibilities within the school beyond this time.

Should you wish to drop your child off earlier than 07:30, it will be at your own risk or other arrangements must be made as supervision is only from 07:30.

4. We invite your child to come to school on **Tuesday, 14 January 2025** at 09:00 for half an hour. We find that the pupils face their first day at school with more confidence once they have become familiar with their new environment.

Please take note that only pupils may attend. Parents/Guardians are kindly requested to wait outside.

5. Pupils should wear old clothes to school as we often do messy projects which may spoil their clothes.



6. Parents/Guardians must please **mark all clothes** (including shoes), school bags, lunch boxes (lids as well) etc. Shoes can be marked on the sides, insides or soles.
7. Pupils may not bring any toys to school. We accept no responsibility for lost toys.
8. Pupils may **ONLY** bring something sweet to school on a Wednesday (only one treat). We would like to encourage and instill healthy eating habits.
9. Friday is “Cookie day” and each parent/guardian will get a turn or two to send cakes or any other treat.
10. **You must please inform us in writing if your child is on medication.**

Whenever you send medication for your child to school, PLEASE write a letter/note and put it in the message folder stating the time and dosage the medication should be given to your child. Alternatively, you can email the teacher to inform her of the above mentioned. **NO MEDICATION WILL BE GIVEN WITHOUT WRITTEN PERMISSION AND THE SIGNATURE OF A PARENT/GUARDIAN.** Please take note that we may not give medication for a headache, tummy cramps, bee stings, etc. during school hours. If your child is allergic to bees, you must provide the necessary medicine, along with written permission to administer it.
11. Sick pupils should rather be kept at home until they have recovered fully. This is not just for the well-being of your own child, but also for those around him/her.
12. Excursions form a valuable part of our curriculum and parents/guardians will be notified of details in advance.
13. All money sent to school must please be **the correct amount**, placed in an envelope or ziploc bag clearly marked with the name of your child, name of the teacher, amount inside and what it is for.

Your child will receive the following from the school:

1. A Lorraine Primary school bag.
2. A Grade R Golf Shirt: They must wear their golf shirt on Tuesdays and Thursdays for their ball skill sessions, which forms part of their Physical Education curriculum. Should you require an additional shirt it can be bought/ordered from our new school shop. **Please return the attached tear-off slip as a matter of urgency indicating your child’s size requirement.** (email to info@lorraineschool.co.za)
3. A long-sleeve material art apron. (One size fits all)
4. A stationery pack that will contain all the necessary supplies needed for the year. Please cover the A3 drawing books with paper of your choice and plastic. Remember to write your child’s name clearly on the front cover. The A4 folder will be used as a communication platform for letters/notices and the A5 envelope is for money and tear-off slips.

All crayons should be marked individually using sticky tape or name stickers and kept in the original packaging.

Parents will receive the above items on Saturday, 16 November 2024.

The complete pack must please be returned to school on Tuesday, 14 January 2025.



The cost of the above items is covered by the administration fee that you have already paid. The balance of the fee will be deducted from your school fee account.

Please also supply:

- 1 liquid hand soap
- 1 box of tissues
- 1 pack of paper plates (25)
- 1 scouring sponge
- 1 roll of paper toweling
- a face cloth for drying hands

These items must also be sent to school on Tuesday, 14 January 2025.

Kind Gr. R regards

GRADE R TEACHERS
2024-09-17



Mr M. Pienaar
PRINCIPAL



TEAR-OFF SLIP : GOLF SHIRTS

To be returned to school as soon as possible please: (info@lorraineschool.co.za)

Child's name and surname : _____

Golf shirt size:

5 – 6 Chest 72 cm	7 – 8 Chest 78 cm	9 – 10 Chest 84 cm	11 – 12 Chest 90 cm	13 – 14 Chest 96 cm
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SIGNATURE

DATE

